

U M FDSP Associates PA

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uses Kelly & Associates Insurance Group (KELLY) to provide payroll administrative services for U M FDSP Associates PA through *KTBSPayroll*, a division of Kelly & Associates Financial Services.

In addition, you have access to your payroll information on-line through the *KTBSOnline* Website.

Online *KTBSPayroll* Information:

- Position
- Rates
- Payroll History
- Direct Deposit
- Deductions
- Accruals
- Taxes
- SSN
- Emergency Contacts
- W4 Form

Not finding the information you need online?

Call the KELLY Customer Service Call Center at 888-708-7192. Payroll Specialists are standing by to assist you Monday–Friday 8:30am–5:30pm.



KTBSOnline.com
KELLY Total Benefits Solution[®] Technology

You can login to *KTBSOnline* at any time throughout the year and print copies of current and past paystubs. You can also access your employment information and important tax documents.

Login Instructions for *KTBSOnline* Users

1. Go to <https://www.ktbsonline.com>. (We strongly recommend using Internet Explorer 6.0). You will see a "Login" on the right of your screen where you can enter your Username and Password.
2. Enter your social security number (without dashes) as both your Username and Password and then click "Login".
3. You will then be asked to verify your birth date (MM/DD/YYYY) and enter your login identifier. Your login identifier is "UMFDSP".
4. You must now choose and confirm a new password that only you will know. You must also choose a security question and provide an answer to that question. This will allow you to access *KTBSOnline* in the event that you forget your new password.
5. Please read the *KTBS* user agreement carefully as it explains your rights and responsibilities regarding online access. Then, verify your understanding of the agreement by clicking the appropriate statement at the bottom of the page.
6. Click "Submit" to proceed to your online access.