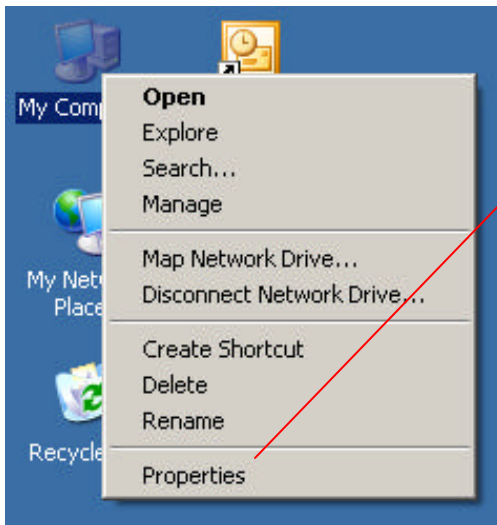
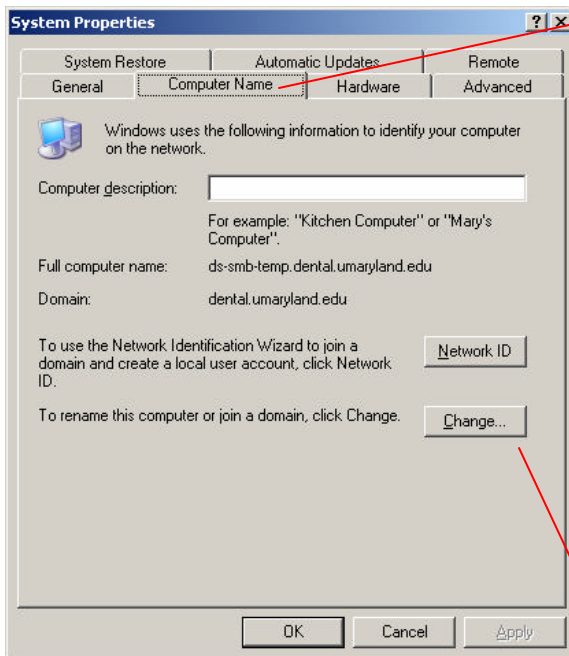


# Student guide for changing your laptop computer name in windows XP

Right click on the **My Computer** icon, mouse over **Properties** then left click on **Properties** with the left mouse button.

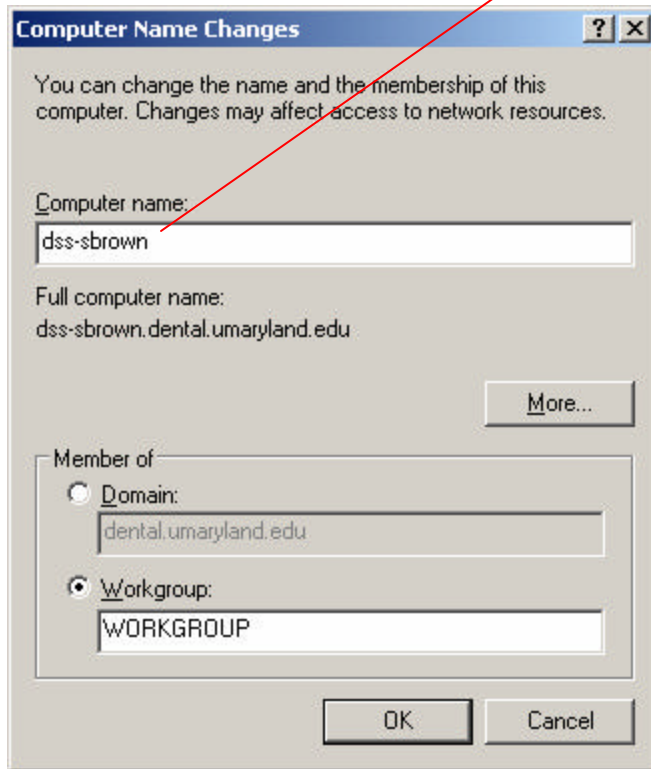


When the **System Properties** dialog box opens, select the **Computer Name** tab.



In the **Computer Name** window, click on the **Change** button.

A **Computer Name Changes** dialog box will open. Type the new name for your computer in the box directly under "Computer name:." Please use dss- first initial and last name as seen in the example below.



1. You will see a dialog box asking you to restart your computer.
2. Click on the **OK** button.
3. Click the **OK** button to close the **System Properties** box.
4. Click the **Yes** button in the **System Settings Change** dialog box.
5. Your system will now restart and the name change will be in effect upon reboot.